

Topic/Item	Presenter	Allotted Time	Key Points Provide 50 words or less on expected outcome	Category (Use underline to highlight)
Personnel/HR	Brian Puncocher		<ul style="list-style-type: none"> • Staff introductions. • “Thank You” for being here and volunteering on the committee. • “Thank You” to those who did building safety inspections in August. 	Discussion Decision Advocacy <u>Information</u> Document
Safety	Brian Puncocher		<ul style="list-style-type: none"> • Fall pesticide letter to all staff: Any Ideas to make it more of a short “newsletter” (e.g., include SafeColleges reminder, Safety Committee members & activities?). <ul style="list-style-type: none"> ○ Chris suggested that it could be useful in an FYI today format, however this doesn’t include students. ○ The question was asked can this be pushed out on the student portal or the events calendar? ○ Also, it could be sent out as an all staff? ○ It was suggested to discuss the pesticide letter with the Marketing Dept. for the best delivery method. 	<u>Discussion</u> Decision Advocacy <u>Information</u> Document
Updates	Brian Puncocher		<ul style="list-style-type: none"> • July 15: Fire Alarms tested. • July 22: Hazardous waste collected in science depts. at OC and Harmony. • July 30: Facilities walk-through by PACE (ITC, Welding, TC-A&B). • August: Fire extinguishers inspected; kitchen hoods tested; fume hoods performance tested in science dept; rolling door drops tested. • Next week: Fire sprinkler inspections (by Western States). • Later this month: Annual Fire inspections (by CFD). • New fire extinguishers installed: Old Art Center, pesticide storage building, ELC Observatory (and first aid kit). • Will need to flush fire hydrants (required annually). CCC is responsible for flushing hydrants. <ul style="list-style-type: none"> ○ Lloyd indicated that the OC campus was flushed this summer. • SDS online binders have been entered and verified for Harmony & Wilsonville. The OC campus was updated two years ago and any new products will need to be updated. There is a need for a contact person in each dept. to report new product to Environmental Health & Safety. <ul style="list-style-type: none"> ○ Joyce asked if the SDS are stored and updated online can we store the binders out of sight and/or remove them? 	Discussion Decision Advocacy <u>Information</u> Document

Injury/Incident Reports	Brian Punicoher		<ul style="list-style-type: none"> • Review injury reports since last meeting on July 10th. (7) • 7-16, an employee was looking on their phone, tripped and fell. Their face was injured and they were transported by family for medical attention. • 7-17, student at Harmony felt faint and student's parent picked them up. • 7-18, a welding student was injured with a piece of metal that hit them in the face. No medical attention was required. • 7-25, an employee was stung by bee, no medical attention was required. • 8-12, a student in welding cut their finger with gringer. no medical attention was required. • 8-15 a student in welding injured their hand that required stitches. They drove themselves to hospital. • 8-20 an employee at Roger Rook experienced head pain and blurry vision and 911 was called and they were transported to hospital. • During the ELC Summer Kids Camp the children experienced some minor injuries including scrapes and bumps. Their were a number of splinters from the amphitheater benches and it was determined that the benches will be sanded to minimize splinters in the future. 	<u>Discussion Decision Advocacy Information Document</u>
Quarterly Building Safety Inspections	Brian Punicoher		<ul style="list-style-type: none"> • Harmony & Wilsonville campus (3 buildings) – <i>completed</i>. • Oregon City campus (24 buildings) – <i>almost completed</i>. • Reports will be summarized and FWOs submitted for corrections. • Next round of building inspections: November. 	<u>Discussion Decision Advocacy Information Document</u>
Minutes			Minutes from the last safety meeting will be posted on the website. Any comments and/or corrections, please contact Brian Punicoher. Posted at: http://webappsrv.clackamas.edu/committees/CUDC-SC/	
Upcoming Meeting Dates	Start Time	End Time	Location	
First Wednesday of each month	3pm	4pm	Lewelling Building	LW101
Invited				
Brian Punicoher, Lloyd Helm, Kelly White, TJ McDonough, Kelly Montgomery, Pete Kandratieff, Aaron Ingersoll, Joan Harrison-Buckley, Jay Leuck, Laura Smith, Jennifer Jett, Michelle Baker, Chris Smith, Andrew Daniek, Craig Anderson, Joyce Gabriel, Cindi Woodard, Jann York, Kyle Robillard, Bob Cochran, Tom Sonoff, Nick Ellingson, Travis Swanson, Dale Forney, Lizz Norrander, Nick Miller.				
Attendance				

Brian Puncocher, Lloyd Helm, Pete Kandratieff, Alec Irby, Laura Smith, Chris Smith, Joyce Gabriel, Jann York, Nick Ellingson, Travis Swanson, Lizz Norrander